



ENGAGEMENT LETTER

Surplus Funds Recovery & Claims Assistance

This letter (the "Engagement Letter") is dated for reference on the ____ day of _____, 2026.

K.Y. Asset Recovery Group

Suite 1007 - 20055 Willowbrook Dr., Unit #200

Langley, B.C. V2Y 2T5, Canada

Phone: (405) **KYA-RG30** [592-7430]

Toll-Free: (888) 592-7408 or (855) 592-7414

Email: karmelle@kyarg.com

Client Name: _____

Property Address: _____

Claim Reference: _____

Phone: _____

Email: _____

1. Purpose of This Engagement - Thank you for choosing **K.Y. Asset Recovery Group** to assist you in determining whether surplus funds may be available to you following the sale of the above property. This Engagement Letter confirms that you are engaging our company to conduct an initial review, verify eligibility, and outline the next steps required to pursue a claim.

This document is **not** a fee agreement and does **not** obligate you to proceed with a full recovery claim. It simply authorizes us to begin preliminary work on your behalf.

2. Scope of Preliminary Services - Under this engagement, we will:

- Review public records and court filings related to the property
- Confirm whether surplus funds exist and identify the potential amount
- Verify your eligibility as a claimant
- Outline the recovery process and required documentation
- Coordinate an initial consultation with our partnered attorney, if applicable
- Provide you with a clear explanation of next steps and timelines

No fees are charged for these preliminary services.

3. Preliminary Findings (Informational Only) - Based on our preliminary review of county records, it appears that surplus funds **may** be available related to the above property. This may include documents such as a Notice of Claim, Trustee's Report, Auditor's Statement, or similar county filings. These findings are provided for informational purposes only and do not guarantee eligibility or recovery. A full verification will be completed once this Engagement Letter is signed.

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karmelle@kyarg.com | www.kyarg.com | support.kyarg@gmail.com

4. Success Fee Range (Informational Only)

Our Success Fee typically ranges between 15% and 30% of the recovered Claim, depending on the complexity, legal requirements, and value of the Claim. The **exact percentage** applicable to your Claim will be **agreed upon and stated** in the Service Agreement before any recovery work begins.

This range is provided for informational purposes only and does not constitute a fee agreement.

5. Client Authorization

By signing this Engagement Letter, you authorize K.Y. Asset Recovery Group to:

- Conduct investigations related to surplus funds recovery
- Communicate with court clerks, trustees, attorneys, and relevant agencies
- Request or review documents necessary to confirm claim eligibility
- Contact you regarding findings and next steps

This authorization is limited to preliminary investigation only. A separate Service Agreement will be provided if you choose to proceed with a full recovery claim.

6. No Legal Advice

K.Y. Asset Recovery Group is not a law firm and does not provide legal advice. Any legal services required during the recovery process will be handled by a licensed attorney, with your consent.

7. No Guarantee of Recovery

While we will conduct a thorough investigation, surplus funds may or may not exist. If funds are available, recovery is subject to court approval and legal processes.

8. Confidentiality

All information you provide will be kept strictly confidential and used solely for the purpose of investigating your potential claim.

9. Term & No Obligation

This engagement is effective upon signature and may be cancelled by either party at any time prior to signing the full-Service Agreement. You are under no obligation to proceed further.

10. Acknowledgment & Signature

By signing below, you acknowledge that you have read and understand this Engagement Letter and authorize K.Y. Asset Recovery Group to begin preliminary surplus funds investigation on your behalf.

Client Signature: _____ Printed Name: _____
Date: _____

Company Representative: _____ Title: _____
Date: _____